



**San Francisco
County Transportation
Authority**

BD011023

RESOLUTION NO. 23-27

RESOLUTION AWARDING A TWO-YEAR CONSULTANT CONTRACT TO CGI TECHNOLOGIES AND SOLUTIONS, INC., IN AN AMOUNT NOT TO EXCEED \$350,000, FOR MIGRATION, LICENSING AND SUPPORT SERVICES AND A ONE-YEAR CONSULTANT CONTRACT TO FIX YOUR ERP LLC, IN AN AMOUNT NOT TO EXCEED \$200,000, FOR PROJECT MANAGEMENT SERVICES FOR MICROSOFT DYNAMICS 365 FINANCE & OPERATIONS (ENTERPRISE LICENSE) AND AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE CONTRACT PAYMENT TERMS AND NON-MATERIAL CONTRACT TERMS AND CONDITIONS

WHEREAS, Since 2014, the Transportation Authority has used Microsoft Dynamics AX 2012, an off-the-shelf enterprise resource planning (ERP) system, for financial and accounting applications, which include functionalities for general ledger, cash management, purchasing, accounts payable, accounts receivable, project and grant accounting, timesheets and financial reporting; and

WHEREAS, At the end of 2020, Microsoft announced that it will no longer support Microsoft Dynamics AX 2012, as the software solution transitioned to Microsoft Dynamics 365 for Finance & Operations SaaS solution; and

WHEREAS, Staff reviewed system demonstrations for Microsoft Dynamics 365 for Finance & Operations and determined that migrating the agency's financial and accounting data from Microsoft Dynamics AX 2012 to Microsoft Dynamics 365 Finance & Operations (Enterprise License) would best serve the Transportation Authority's financial and accounting needs; and

WHEREAS, The modules and functions in Microsoft Dynamics 365 for Finance & Operations (Enterprise License) are very similar to Microsoft Dynamics AX 2012, including the capability to help address regulatory requirements of public sector organizations including adaptability to legislative mandates and support of open government and accountability; and

WHEREAS, The migration project would be more cost efficient, require less staff resources and could be completed in a shorter timeframe than implementing brand new ERP software; and

WHEREAS, On November 8, 2022, the Transportation Authority issued a Request for Proposals (RFP) for migration and maintenance services for Microsoft Dynamics 365 Finance



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BD011023

RESOLUTION NO. 23-27

& Operations Services (Enterprise License); and

WHEREAS, The Transportation Authority received one proposal in response to the RFP by the due date of December 7, 2022; and

WHEREAS, A review panel comprised of staff from the Transbay Joint Powers Authority and the Transportation Authority interviewed the proposed team on December 19, 2022; and

WHEREAS, The review panel evaluated the proposal based on qualifications and other criteria identified in the RFP, with an emphasis on project team experience and qualifications, work plan and approach, and cost; and

WHEREAS, Based on the results of the selection process, the panel recommended award of consultant contract to CGI Technologies and Solutions, Inc.; and

WHEREAS, Due to limited staff resources, the migration services will require project management services to augment and enhance the project management capacity of staff; and

WHEREAS, Given staff shortages in the Finance & Administration Division, Transportation Authority staff recommended contracting with Fix Your ERP LLC to provide project management services in the migration from Microsoft Dynamics AX 2012 to Microsoft Dynamics 365 Finance & Operations (Enterprise License); and

WHEREAS, The proposed Fix Your ERP LLC project manager is experienced in both Microsoft Dynamics AX 2012 and Microsoft 365 Finance & Operations and has completed similar migrations from Microsoft Dynamics AX 2012 to Microsoft Dynamics 365 Finance & Operations for several companies; and

WHEREAS, The establishment of contracts with CGI Technologies and Solutions, Inc. and Fix Your ERP LLC will provide the Transportation Authority with adequate support to complete the migration project by July 2023; and

WHEREAS, The first year's activities of both contracts, funded by Prop K sales tax funds, will be included in the Transportation Authority's Fiscal Year 2022/23 mid-year budget amendment, and sufficient funds will be included in future fiscal year budgets to cover the cost of these contracts; now, therefore, be it

RESOLVED, That the Transportation Authority hereby awards a two-year consultant contract to CGI Technologies and Solutions, Inc., in an amount not to exceed \$350,000, for



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migration, licensing and support services for Microsoft Dynamics 365 Finance & Operations (Enterprise License); and be it further

RESOLVED, That the Transportation Authority hereby awards a one-year consultant contract to Fix Your ERP LLC, in an amount not to exceed \$200,000, for project management services for Microsoft Dynamics 365 Finance & Operations (Enterprise License); and be it further

RESOLVED, That the Executive Director is hereby authorized to negotiate contract payment terms and non-material contract terms and conditions; and be it further

RESOLVED, That for the purposes of this resolution, "non-material" shall mean contract terms and conditions other than provisions related to the overall contract amount, terms of payment, and general scope of services; and be it further

RESOLVED, That notwithstanding the foregoing and any rule or policy of the Transportation Authority to the contrary, the Executive Director is expressly authorized to execute agreements and amendments to agreements that do not cause the total agreement value, as approved herein, to be exceeded and that do not expand the general scope of services.



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The foregoing Resolution was approved and adopted by the San Francisco County Transportation Authority at a regularly scheduled meeting thereof, this 24th day of January 2023, by the following votes:

Ayes: Commissioners Chan, Dorsey, Engardio, Mandelman, Melgar, Peskin, Preston, Ronen, Safai, Stefani, and Walton (11)

Nays: (0)

Absent: (0)

DocuSigned by:
Rafael Mandelman 1/30/2023
3235B3A057A3450

Rafael Mandelman Date
Chair

ATTEST:

DocuSigned by:
Tilly Chang 1/30/2023
FFD2528AB8BE49B

Tilly Chang Date
Executive Director