



# DRAFT MINUTES

## Personnel Committee

Wednesday, December 7, 2022

### 1. Roll Call

Chair Mandelman called the meeting to order at 10:02 a.m.

**Present at Roll Call:** Commissioners Mandelman, Peskin, and Ronen (3)

**Absent at Roll Call:** none

### 2. Approve the Minutes of the July 12, 2022 Meeting - ACTION

There was no public comment.

Chair Mandelman moved to approve the minutes.

The minutes were approved without objection by the following vote:

Ayes: Commissioners Mandelman, Peskin, and Ronen (3)

Nays: none

Absent: none

### 3. [CLOSED SESSION] Evaluate Public Employee Performance and Recommend Approval of the Executive Director's Performance Objectives for 2023 – ACTION

There was no public comment.

Chair Mandelman moved to disclose the results of the closed session discussion.

The motion was approved without objection by the following vote:

Ayes: Commissioners Mandelman, Peskin, and Ronen (3)

Nays: none

Absent: none

Chair Mandelman reported that the committee met in closed session, recommended acceptance of the Executive Director's Performance Objectives for 2023 and rated the work of Executive Director Tilly Chang as outstanding.

### 4. Recommend Adoption of the Revised Salary Structure, Amendment of the Existing Employment Agreement, and Setting the Annual Compensation for the Executive Director for 2023 – ACTION

Chair Mandelman reported that based on Director Chang's performance rating, the committee recommended a revised salary structure range between \$239,682 and \$326,501 and amending the existing employment agreement expiration from December 31, 2019, to December 31, 2025. He continued by stating that the committee recommended setting the Executive Director's annual compensation for



2023 in the amount of \$310,000, along with a one-time bonus of \$3,000 for extraordinary performance in 2022 and deferred supplemental retirement compensation of \$13,500, to be increased by \$1,000 each year for the second and third years of the extended contract.

There was no public comment.

Vice Chair Peskin expressed his appreciation for the stability of the Personnel Committee over the years, along with Director Chang, Transportation Authority staff, and Chair Mandelman.

Commissioner Ronen echoed the Vice Chair's sentiments and expressed appreciation for Deputy Director for Finance and Administration Cynthia Fong for streamlining the meetings and materials for the committee members.

Chair Mandelman moved to approve the item.

The item was approved without objection by the following vote:

Ayes: Commissioners Mandelman, Peskin, and Ronen (3)

Nays: none

Absent: none

**5. Introduction of New Items - INFORMATION**

There were no new items introduced.

**6. Public Comment**

There was no general public comment.

**7. Adjournment**

The meeting was adjourned at 12:00 p.m.