



# Memorandum

## AGENDA ITEM 7

**DATE:** June 27, 2024  
**TO:** Transportation Authority Board  
**FROM:** Anna LaForte - Deputy Director for Policy and Programming  
**SUBJECT:** 7/9/2024 Board Meeting: Allocate \$15,006,000 and Appropriate \$800,000 in Prop L Funds, with Conditions, for Five Requests

<p><b>RECOMMENDATION</b>   <input type="checkbox"/> Information   <input checked="" type="checkbox"/> Action</p> <p>Allocate \$13,956,000 in Prop L funds, with conditions, to San Francisco Municipal Transportation Agency (SFMTA) for:</p> <ol style="list-style-type: none"> <li>1. Paratransit (\$13,506,000)</li> <li>2. Safe Streets Evaluation Program (\$450,000)</li> </ol> <p>Allocate \$1,050,000 in Prop L funds, with conditions, to San Francisco Public Works (SFPW) for:</p> <ol style="list-style-type: none"> <li>3. Tree Planting and Establishment (\$1,050,000)</li> </ol> <p>Appropriate \$800,000 in Prop L funds, with conditions, to Transportation Authority for:</p> <ol style="list-style-type: none"> <li>4. Neighborhood Transportation Program Coordination (\$100,000)</li> <li>5. San Francisco Transportation Plan (SFTP) 2050+ (\$700,000)</li> </ol> <p><b>SUMMARY</b></p> <p>The Board has adopted the prerequisite Prop L 5-Year Prioritization Program (5YPP) for four of the subjects requests for Prop L funds and will consider adoption of the Citywide/Modal Planning 5YPP, a prerequisite for the SFTP 2050+ request, as a separate item on this agenda. Attachment 1 lists the requests, including phase(s) of work and supervisorial district(s). Attachment 2 provides a brief description of the projects. Attachment 3 contains the staff recommendations. Project sponsors will attend the meeting to</p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Fund Allocation</li> <li><input checked="" type="checkbox"/> Fund Programming</li> <li><input type="checkbox"/> Policy/Legislation</li> <li><input type="checkbox"/> Plan/Study</li> <li><input type="checkbox"/> Capital Project Oversight/Delivery</li> <li><input type="checkbox"/> Budget/Finance</li> <li><input type="checkbox"/> Contract/Agreement</li> <li><input type="checkbox"/> Other: _____</li> </ul>
---	---



answer any questions the Board may have regarding these requests.	
---	--

## **DISCUSSION**

Attachment 1 summarizes the subject requests, including information on proposed leveraging (i.e., stretching Prop L sales tax dollars further by matching them with other fund sources) compared with the leveraging assumptions in the Prop L Expenditure Plan. Attachment 2 includes brief project descriptions. Attachment 3 summarizes the staff recommendations for these requests, highlighting special conditions and other items of interest. An Allocation Request Form for each project is enclosed, with more detailed information on scope, schedule, budget, funding, deliverables, and special conditions.

## **FINANCIAL IMPACT**

The recommended action would allocate \$15,006,000 and appropriate \$800,000 in Prop L funds. The allocations would be subject to the Fiscal Year Cash Flow Distribution Schedules contained in the enclosed Allocation Request Forms.

Attachment 4 shows the Prop L Fiscal Year 2024/25 allocations and appropriations approved to date, with associated annual cash flow commitments as well as the recommended allocation and cash flow amounts that are the subject of this memorandum.

Sufficient funds are included in the Transportation Authority's FY 2024/25 budget. Furthermore, sufficient funds will be included in future budgets to cover the recommended cash flow distributions in those fiscal years.

## **CAC POSITION**

The CAC considered this item at its June 26, 2024, meeting and unanimously adopted a motion of support for the staff recommendation.

## **SUPPLEMENTAL MATERIALS**

- Attachment 1 - Summary of Requests
- Attachment 2 - Project Descriptions
- Attachment 3 - Staff Recommendations
- Attachment 4 - Prop L Allocation Summaries - FY 2024/25
- Attachment 5 - Resolution



- Enclosure - Allocation Request Forms (5)

### Attachment 1: Summary of Requests Received

Source	EP Line No./Category <sup>1</sup>	Project Sponsor <sup>2</sup>	Project Name	Current Prop L Request	Total Cost for Requested Phase(s)	Leveraging		Phase(s) Requested	District(s)
						Expected Leveraging by EP Line <sup>3</sup>	Actual Leveraging by Phase(s) <sup>4</sup>		
Prop L	14	SFMTA	Paratransit	\$ 13,506,000	\$ 34,743,263	81%	61%	Construction	Citywide
Prop L	18	SFMTA	Safe Streets Evaluation Program	\$ 450,000	\$ 450,000	83%	0%	Planning	Citywide
Prop L	20	SFPW	Tree Planting and Establishment	\$ 1,050,000	\$ 1,050,000	59%	0%	Construction	10
Prop L	25	SFCTA	Neighborhood Transportation Program Coordination	\$ 100,000	\$ 100,000	78%	0%	Planning	Citywide
Prop L	28	SFCTA	San Francisco Transportation Plan 2050+	\$ 700,000	\$ 1,497,473	68%	100%	Planning	Citywide
<b>TOTAL</b>				<b>\$ 15,806,000</b>	<b>\$ 37,840,736</b>				

Footnotes

1

"EP Line No./Category" is either the Prop L Expenditure Plan line number referenced in the 2023 Prop L Strategic Plan Baseline.

2

Acronym: SFCTA (San Francisco County Transportation Authority), SFMTA (San Francisco Municipal Transportation Agency), and SFPW (San Francisco Public Works)

3

"Expected Leveraging By EP Line" is calculated by dividing the total non-Prop L funds expected to be available for a given Prop L Expenditure Plan line item by the total expected funding for that Prop L Expenditure Plan line item over the 30-year Expenditure Plan period. For example, expected leveraging of 90% indicates that on average non-Prop L funds should cover 90% of the total costs for all projects in that program, and Prop L should cover only 10%.

4

"Actual Leveraging by Project Phase" is calculated by dividing the total non-Prop L, non-Prop AA, or non-TNC Tax funds in the funding plan by the total cost for the requested phase or phases. If the percentage in the "Actual Leveraging" column is lower than in the "Expected Leveraging" column, the request (indicated by yellow highlighting) is leveraging fewer non-Prop L dollars than assumed in the Expenditure Plan. A project that is well leveraged overall may have lower-than-expected leveraging for an individual or partial phase.

**Attachment 2: Brief Project Descriptions <sup>1</sup>**

EP Line No./ Category	Project Sponsor	Project Name	Prop L Funds Requested	Project Description
14	SFMTA	Paratransit	\$ 13,506,000	The SFMTA provides paratransit services to persons with disabilities, in compliance with the Americans with Disabilities Act. Prop L funds will be used for the paratransit broker contract in Fiscal Year 2024/25 for services including taxi, pre-scheduled van, and inter-county trips, group van trips to senior centers, the Shop-a-Round and Van Gogh shuttle programs, the Wheelchair Accessible Ramp Taxi Incentive program, and Essential Trip Card program. These programs are critically important to persons with disabilities and the elderly who are unable to fully utilize other forms public transportation.
18	SFMTA	Safe Streets Evaluation Program	\$ 450,000	The SFMTA's Safe Streets Evaluation Program tracks progress and measures performance for key traffic calming, bicycle, and pedestrian safety projects that support Vision Zero. Funds will be used to support pre-and-post data collection and analysis of various safety projects, including quick-builds and programmatic efforts to reduce speeds, to improve traffic safety. More information and evaluation results for each project are available to the public at <a href="http://www.sfmta.com/safe-streets-evaluation-program">www.sfmta.com/safe-streets-evaluation-program</a> . Evaluations will be completed by June 2026.
20	SFPW	Tree Planting and Establishment	\$ 1,050,000	Funds will be used to plant approximately 408 trees in the public right-of-way over the next year with these funds. The trees will be added to the weekly watering schedule for 3 years then receive lifetime maintenance care through StreetTreeSF's guaranteed funding. With these Prop L funds, SFPW preliminarily expects to focus on planting in District 10 based on tree census data, low canopy coverage, and geographic equity. A list of priority site locations is included as an attachment to the allocation request form..SFPW expects the project to be open for use by June 2025.

**Attachment 2: Brief Project Descriptions <sup>1</sup>**

EP Line No./ Category	Project Sponsor	Project Name	Prop L Funds Requested	Project Description
25	SFCTA	Neighborhood Transportation Program Coordination	\$ 100,000	The Transportation Authority’s Neighborhood Program (NTP) funds planning, development, and implementation of community-based, neighborhood-scale transportation improvements. This request provides support for a NTP Coordinator role at the Transportation Authority to support Transportation Authority Board members' efforts to identify potential NTP projects, to develop proposed scope, schedule, budget and funding to support allocation requests, and to conduct project delivery oversight. This request will fund one year of work through June 2025.
28	SFCTA	San Francisco Transportation Plan 2050+	\$ 700,000	The San Francisco Transportation Plan (SFTP) 2050+ is a minor update to SFTP 2050 (adopted 2022). The SFTP is the blueprint for the city's transportation system development and investment over the next 30 years. It also serves as the basis for San Francisco's input to Plan Bay Area (PBA) and positions projects for discretionary funds. SFTP 2050+ will assess progress on implementation of SFTP 2050 and the ConnectSF Streets and Freeways Strategy and Transt Strategy; update key assumptions and inputs consistent with PBA 2050+; reflect policy developments; and guide San Francisco input into PBA 2050+. Staff expect to present the final report to the Board for adoption by March 2026.
<b>TOTAL</b>			<b>\$15,806,000</b>	

<sup>1</sup> See Attachment 1 for footnotes.

**Attachment 3: Staff Recommendations <sup>1</sup>**

<b>EP Line No./ Category</b>	<b>Project Sponsor</b>	<b>Project Name</b>	<b>Prop L Funds Recommended</b>	<b>Recommendations</b>
14	SFMTA	Paratransit	\$ 13,506,000	<b>Special Condition:</b> Prop L funds allocated to this project are for eligible expenses incurred in the fiscal year for which the allocation was made (ending 6/30/25). After the deadline for submittal of final reimbursement requests or estimated expenditure accruals (estimated mid-July 2025), any remaining unclaimed amounts may be deobligated.
18	SFMTA	Safe Streets Evaluation Program	\$ 450,000	
20	SFPW	Tree Planting and Establishment	\$ 1,050,000	
25	SFCTA	Neighborhood Transportation Program Coordination	\$ 100,000	
28	SFCTA	San Francisco Transportation Plan 2050+	\$ 700,000	<b>Special Condition:</b> The recommended allocation is contingent upon approval of the Prop L Citywide/Modal Planning 5-Year Prioritization Program and amendment of the Prop L Strategic Plan Baseline, which is a separate item on this agenda.
<b>TOTAL</b>			<b>\$ 15,806,000</b>	

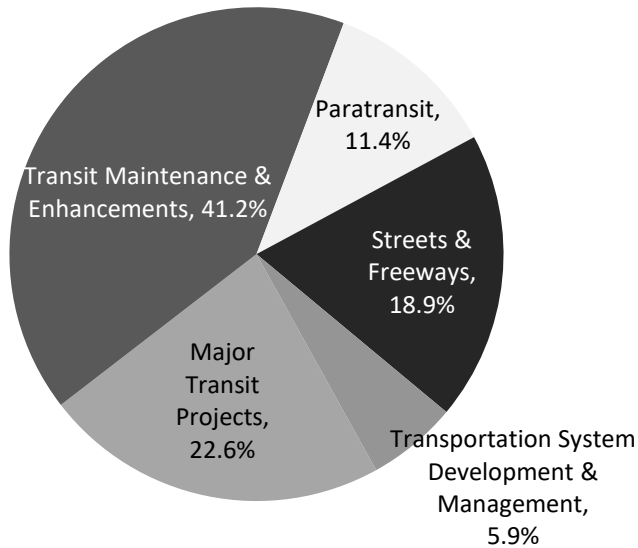
<sup>1</sup> See Attachment 1 for footnotes.

**Attachment 4.  
Prop L Summary - FY2024/25**

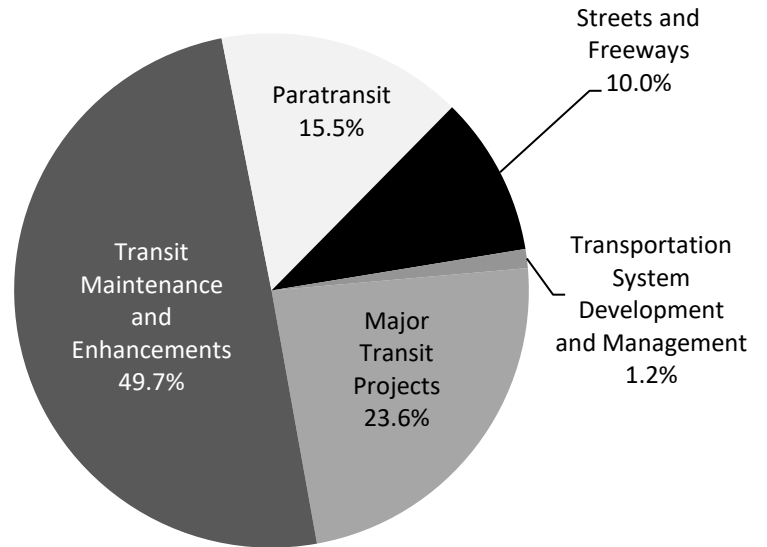
<b>PROP L SALES TAX</b>						
<b>FY 2024/25</b>	<b>Total</b>	<b>FY 2024/25</b>	<b>FY 2025/26</b>	<b>FY 2026/27</b>	<b>FY 2027/28</b>	<b>FY 2028/29</b>
Prior Allocations	\$ 50,111,637	\$ 2,373,000	\$ 27,429,319	\$ 17,504,318	\$ 2,805,000	\$ -
Current Request(s)	\$ 15,806,000	\$ 11,092,500	\$ 4,713,500	\$ -	\$ -	\$ -
New Total Allocations	\$ 65,917,637	\$ 13,465,500	\$ 32,142,819	\$ 17,504,318	\$ 2,805,000	\$ -

The above table shows maximum annual cash flow for all FY 2024/25 allocations and appropriations approved to date, along with the current recommended allocations.

**Prop L Expenditure Plan**



**Prop L Investments To Date (Including Pending Allocations)**





## ATTACHMENT 5



**San Francisco  
County Transportation  
Authority**

BD070924

RESOLUTION NO. 24-XX

---

RESOLUTION ALLOCATING \$15,006,000 AND APPROPRIATING \$800,000 IN PROP L SALES TAX FUNDS, WITH CONDITIONS, FOR FIVE REQUESTS

WHEREAS, The Transportation Authority received five requests for a total of \$15,806,000 in Prop L transportation sales tax funds, as summarized in Attachments 1 and 2 and detailed in the enclosed allocation request forms; and

WHEREAS, The requests seek funds from the Prop L Paratransit; Safer and Complete Streets; Tree Planting; Neighborhood Transportation Program; and Citywide and Modal Planning programs; and

WHEREAS, As required by the voter-approved Expenditure Plans, the Transportation Authority Board has adopted a 5-Year Prioritization Program (5YPP) each of the aforementioned Prop L programs; and

WHEREAS, All of the requests are consistent with the relevant 5YPP; and

WHEREAS, After reviewing the requests, Transportation Authority staff recommended allocating \$15,006,000 and appropriating \$800,000 in Prop L funds, with conditions, as described in Attachment 3 and detailed in the enclosed allocation request forms, which include staff recommendations for Prop L allocation amounts, required deliverables, timely use of funds requirements, special conditions, and Fiscal Year Cash Flow Distribution Schedule; and

WHEREAS, There are sufficient funds in the Capital Expenditures line item of the Transportation Authority's Fiscal Year 2024/25 annual budget to cover the proposed actions; and

WHEREAS, At its June 26, 2024, meeting, the Community Advisory Committee was briefed on the subject requests and unanimously adopted a motion of support for the staff recommendation; now, therefore, be it

RESOLVED, That the Transportation Authority hereby allocates \$15,006,00 and appropriates \$800,000 in Prop L funds, with conditions for five requests as



summarized in Attachment 3 and detailed in the enclosed allocation request forms; and be it further

RESOLVED, That the Transportation Authority finds the allocation of these funds to be in conformance with the priorities, policies, funding levels, and prioritization methodologies established in the Prop L Expenditure Plans, the Prop L Strategic Plan Baseline, as amended, and the relevant 5YPPs; and be it further

RESOLVED, That the Transportation Authority hereby authorizes the actual expenditure (cash reimbursement) of funds for these activities to take place subject to the Fiscal Year Cash Flow Distribution Schedules detailed in the enclosed allocation request forms; and be it further

RESOLVED, That the Capital Expenditures line item for subsequent fiscal year (FY) annual budgets shall reflect the maximum reimbursement schedule amounts adopted and the Transportation Authority does not guarantee reimbursement levels higher than those adopted; and be it further

RESOLVED, That as a condition of this authorization for expenditure, the Executive Director shall impose such terms and conditions as are necessary for the project sponsors to comply with applicable law and adopted Transportation Authority policies and execute Standard Grant Agreements to that effect; and be it further

RESOLVED, That as a condition of this authorization for expenditure, the project sponsors shall provide the Transportation Authority with any other information it may request regarding the use of the funds hereby authorized; and be it further

RESOLVED, That the Capital Improvement Program of the Congestion Management Program and the relevant 5YPPs are hereby amended, as appropriate.

Attachments:

1. Summary of Requests Received
2. Brief Project Descriptions



3. Staff Recommendations
4. Prop L Allocation Summaries - FY 2024/25

Enclosure

1. Prop L Allocation Request Forms (5)