



Agenda

PERSONNEL COMMITTEE Meeting Notice

DATE: Tuesday, July 30, 2024, 10:00 a.m.
LOCATION: Committee Room, Room 263, City Hall
Watch SF Cable Channel 26 or 99
(depending on your provider)
Watch www.sfgovtv.org

PUBLIC COMMENT CALL-IN: 1-415-655-0001; Access Code: 2660 537 5791 # #
To make public comment on an item, when the item is called, dial '*3' to be added to the queue to speak. Do not press *3 again or you will be removed from the queue. When the system says your line is unmuted, the live operator will advise that you will be allowed 2 minutes to speak. When your 2 minutes are up, we will move on to the next caller. Calls will be taken in the order in which they are received.

COMMISSIONERS: Mandelman (Chair), Melgar (Vice Chair), and Ronen
CLERK: Amy Saeyang

Remote Participation

Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or may watch SF Cable Channel 26 or 99 (depending on your provider) or may visit the SFGovTV website (www.sfgovtv.org) to stream the live meeting or may watch them on demand.

Members of the public may comment on the meeting during public comment periods in person or remotely. In-person public comment will be taken first; remote public comment will be taken after.

Written public comment may be submitted prior to the meeting by emailing the Clerk of the Transportation Authority at clerk@sfcta.org or sending written comments to Clerk of the Transportation Authority, 1455 Market Street, 22nd Floor, San Francisco, CA 94103. Written comments received by 5 p.m. on the day before the meeting will be distributed to Board members before the meeting begins.

1. Roll Call
2. Approve the Minutes of the February 6, 2024 Meeting – **ACTION*** **3**
3. **[CLOSED SESSION]** Public Employee Complaint/Discipline/Dismissal/Release – **INFORMATION**

The Transportation Authority will hold a closed session under California Government Code 54957.

Other Items

4. Introduction of New Items – INFORMATION

During this segment of the meeting, Commissioners may make comments on items not specifically listed above or introduce or request items for future consideration.

5. Public Comment

6. Adjournment

*Additional Materials

The meeting proceedings can be viewed live or on demand after the meeting at www.sfgovtv.org. To know the exact cablecast times for weekend viewing, please call SFGovTV at (415) 554-4188 on Friday when the cablecast times have been determined.

The Legislative Chamber (Room 250) and the Committee Room (Room 263) in City Hall are wheelchair accessible. Meetings are real-time captioned and are cablecast open-captioned on SFGovTV, the Government Channel 26 or 99 (depending on your provider). Assistive listening devices for the Legislative Chamber and the Committee Room are available upon request at the Clerk of the Board's Office, Room 244. To request sign language interpreters, readers, large print agendas, or other accommodations, please contact the Clerk of the Transportation Authority at (415) 522-4800. Requests made at least 48 hours in advance of the meeting will help to ensure availability. Attendees at all public meetings are reminded that other attendees may be sensitive to various chemical-based products.

If any materials related to an item on this agenda have been distributed to the Committee after distribution of the meeting packet, those materials are available for public inspection at the Transportation Authority at 1455 Market Street, 22nd Floor, San Francisco, CA 94103, during normal office hours.

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; (415) 252-3100; www.sfethics.org.



DRAFT MINUTES

San Francisco County Transportation Authority

Tuesday, February 6, 2024

1. Roll Call

Chair Mandelman called the meeting to order at 9:01 a.m.

Present at Roll Call: Commissioners Mandelman and Ronen (2)

Absent at Roll Call: Commissioner Melgar (entered during Item 4) (1)

2. Approve the Minutes of the May 9, 2023 Meeting - ACTION*

During public comment, a speaker stated they were unable to hear Chair Mandelman and there were technical difficulties.

Chair Mandelman asked SFGovTV to ensure there was not a broadcasting problem.

Commissioner Ronen moved to approve the minutes.

The minutes were approved without objection by the following vote:

Ayes: Commissioners Mandelman and Ronen (2)

Absent: Commissioner Melgar (1)

3. Recommend Adoption of Five Job Classifications and Revised Organization Chart - ACTION*

Chair Mandelman stated he was grateful for the San Francisco County Transportation Authority's work on item 3.

There was no public comment.

Chair Mandelman moved to approve the motion.

The motion was approved without objection by the following vote:

Ayes: Commissioners Mandelman and Ronen (2)

Absent: Commissioner Melgar (1)

4. [CLOSED SESSION] Evaluate Public Employee Performance and Recommend Approval of the Executive Director's Performance Objectives for 2024 - ACTION

During public comment, Roland Leburn stated he was very happy with the performance in general of the Transportation Authority and its meetings. He also expressed concern that the executive director's performance objectives for 2024 had not been posted to the website. Mr. Leburn concluded by saying that he would like Chair Mandelman to consider deferring the final approval of these objectives until members of the public had an opportunity to review them and to communicate any comments to the personnel committee as appropriate.



Chair Mandelman stated that past practices of the Personnel Committee were not to publish goals prior to the committee hearing but instead to publish them in anticipation of the Transportation Authority Board meeting and that there would be opportunity for the public to comment at that time.

Chair Mandelman asked legal counsel to advise.

Willis Hon, legal counsel for the Transportation Authority, stated that the typical practice of the committee was not to post materials prior but report out afterwards since the list of performance objectives for the upcoming year could be impacted by the deliberations of the committee before they were voted on in open session.

Chair Mandelman stated that during the closed session, the personnel committee discussed the performance evaluation and recommended approval of the Executive Director's performance objectives for 2024 and found the work of the Executive Director to be outstanding.

5. Recommend Setting the Annual Compensation for the Executive Director for 2024 – ACTION

Chair Mandelman reported that the Committee met in closed session and based on Director Chang's performance rating, the committee recommended increasing her annual compensation by 4% in salary for 2024 to \$322,400.

There was no public comment.

Chair Mandelman moved to approve the motions.

The motion was approved without objection by the following vote:

Ayes: Commissioners Mandelman, Melgar, and Ronen (3)

Absent: none (0)

Other Items

6. Introduction of New Items - INFORMATION

There were no new items introduced.

7. Public Comment

There was no public comment.

8. Adjournment

The meeting was adjourned at 10:31 a.m.