



DRAFT MINUTES

San Francisco County Transportation Authority

Tuesday, February 6, 2024

1. Roll Call

Chair Mandelman called the meeting to order at 9:01 a.m.

Present at Roll Call: Commissioners Mandelman and Ronen (2)

Absent at Roll Call: Commissioner Melgar (entered during Item 4) (1)

2. Approve the Minutes of the May 9, 2023 Meeting - ACTION*

During public comment, a speaker stated they were unable to hear Chair Mandelman and there were technical difficulties.

Chair Mandelman asked SFGovTV to ensure there was not a broadcasting problem.

Commissioner Ronen moved to approve the minutes.

The minutes were approved without objection by the following vote:

Ayes: Commissioners Mandelman and Ronen (2)

Absent: Commissioner Melgar (1)

3. Recommend Adoption of Five Job Classifications and Revised Organization Chart - ACTION*

Chair Mandelman stated he was grateful for the San Francisco County Transportation Authority's work on item 3.

There was no public comment.

Chair Mandelman moved to approve the motion.

The motion was approved without objection by the following vote:

Ayes: Commissioners Mandelman and Ronen (2)

Absent: Commissioner Melgar (1)

4. [CLOSED SESSION] Evaluate Public Employee Performance and Recommend Approval of the Executive Director's Performance Objectives for 2024 - ACTION

During public comment, Roland Leburn stated he was very happy with the performance in general of the Transportation Authority and its meetings. He also expressed concern that the executive director's performance objectives for 2024 had not been posted to the website. Mr. Leburn concluded by saying that he would like Chair Mandelman to consider deferring the final approval of these objectives until members of the public had an opportunity to review them and to communicate any comments to the personnel committee as appropriate.



Chair Mandelman stated that past practices of the Personnel Committee were not to publish goals prior to the committee hearing but instead to publish them in anticipation of the Transportation Authority Board meeting and that there would be opportunity for the public to comment at that time.

Chair Mandelman asked legal counsel to advise.

Willis Hon, legal counsel for the Transportation Authority, stated that the typical practice of the committee was not to post materials prior but report out afterwards since the list of performance objectives for the upcoming year could be impacted by the deliberations of the committee before they were voted on in open session.

Chair Mandelman stated that during the closed session, the personnel committee discussed the performance evaluation and recommended approval of the Executive Director's performance objectives for 2024 and found the work of the Executive Director to be outstanding.

5. Recommend Setting the Annual Compensation for the Executive Director for 2024 – ACTION

Chair Mandelman reported that the Committee met in closed session and based on Director Chang's performance rating, the committee recommended increasing her annual compensation by 4% in salary for 2024 to \$322,400.

There was no public comment.

Chair Mandelman moved to approve the motions.

The motion was approved without objection by the following vote:

Ayes: Commissioners Mandelman, Melgar, and Ronen (3)

Absent: none (0)

Other Items

6. Introduction of New Items - INFORMATION

There were no new items introduced.

7. Public Comment

There was no public comment.

8. Adjournment

The meeting was adjourned at 10:31 a.m.