



RESOLUTION ADOPTING THE CALTRANS LOCAL ASSISTANCE PROCEDURES
MANUAL CHAPTER 10: CONSULTANT SELECTION

WHEREAS, The Treasure Island Mobility Management Agency (TIMMA) is responsible for designing and constructing transportation projects that are state and federally funded; and

WHEREAS, In order to comply with the Federal regulations and due to limited staffing and expertise, certain services including Architectural and Engineering are contracted out to qualified firms; and

WHEREAS, The Federal regulations set forth standards for procuring and administering architectural and engineering contracts; and

WHEREAS, The provisions of the Brooks Act (40 United States Code, Section 1104) requires local agencies to award federally funded engineering and design-related contracts on the basis of fair and open competitive negotiations, demonstrated competence, and professional qualifications (23 CFR 31.201-3); and

WHEREAS, In the procurement of contracts for engineering services by consulting firms using Federal Highway Administration funds, TIMMA must take all necessary steps to prevent fraud, waste, and abuse, including the prevention of conflicts of interest detailed in Caltrans Local Assistance Procedures Manual Chapter 10: Consultant Selection; and

WHEREAS, The provision 23 CFR 172.5 (b)(1) requires local agencies to adopt written policies and procedures for the procurement, management, and administration of engineering and design related consultant services in accordance with applicable Federal and State laws and regulations; and



WHEREAS, Caltrans has developed the Local Assistance Procedures Manual, Chapter 10, Consultant Selection which sets forth policies and procedures to be utilized by local agencies in the procurement and management of architectural and engineering contracts on state and federal funded transportation projects to ensure compliance with applicable Federal and State laws and regulations and to maintain eligibility for Federal-Aid reimbursement; and

WHEREAS, TIMMA desires to adopt Caltrans's Local Assistance Procedures Manual Chapter 10 for compliance with Federal regulations on the procurement and administration of Architectural and Engineering contracts; now, therefore, be it

RESOLVED, That the Caltrans Local Assistance Procedures Manual Chapter 10: Consultant Selection or amended in future updates, is approved and adopted.



**TREASURE ISLAND
MOBILITY MANAGEMENT AGENCY**

TC042324

RESOLUTION NO. 24-02

The foregoing Resolution was approved and adopted by the Treasure Island Mobility Management Agency at a regularly scheduled meeting thereof, this 14th day of May 2024, by the following votes:

Ayes: Commissioners Dorsey, Mandelman, Melgar, Peskin, Preston, Stefani, and Walton (7)

Nays: (0)

Absent: Chan, Engardio, Ronen, and Safaí (4)

Matt Dorsey Date
Chair

ATTEST: _____
Tilly Chang Date
Executive Director