

San Francisco County Transportation Authority Allocation Request Form

FY of Allocation Action:	FY2024/25
Project Name:	Clement Street & 6th Avenue Intersection Improvements [NTP]
Primary Sponsor:	Department of Public Works

EXPENDITURE PLAN INFORMATION

PROP L Expenditure Plans	Neighborhood Transportation Program
Current PROP L Request:	\$125,000
Supervisory District	District 01

REQUEST

Brief Project Description

Design and implement pavement marking improvements to the intersection of Clement Street and 6th Avenue, including new thermoplastic crosswalk designs, to help improve safety, walkability and overall neighborhood awareness at this intersection which is close to many businesses, shops, cafes, restaurants, homes and schools.

Detailed Scope, Project Benefits and Community Outreach

At the request of District 1 Supervisor Connie Chan, Public Works is requesting Prop L Neighborhood Transportation Program (NTP) funds to design and construct intersection improvements on Clement Street / 6th Avenue. Located just north of Golden Gate Park and south of the Presidio, the Inner Richmond is surrounded by the busiest commercial and densely populated areas found in San Francisco. This Clement Street location is a great intersection of the urban and suburban for pedestrians and drivers — close to many businesses, shops, cafes, restaurants, homes and schools. The community has expressed interest in implementing thermoplastic asphalt treatment improvements at this intersection. Project location is within 1 mile from many neighborhood facilities, including George Peabody Elementary School, Roosevelt Middle School, Richmond Branch Library, and the Kaiser Permanente San Francisco Medical Center. The proposed intersection improvements would help to improve safety, walkability and overall neighborhood awareness.

The District 1 Supervisor's Office has already performed general outreach regarding this project. Public Works will work closely with Supervisor's Office to expedite public outreach process and the design phase, as well as expedite contract administration and construction of this project to implement onsite improvements as soon as possible per Supervisor request.

The Transportation Authority's Neighborhood Transportation Program is intended to strengthen project pipelines and advance the delivery of community supported neighborhood-scale projects, especially in Equity Priority Communities and other neighborhoods with high unmet needs.

Project Location

6th Avenue and Clement Street

Is this project in an Equity Priority Community?	No
Does this project benefit disadvantaged populations?	No

Project Phase(s)

Design Engineering (PS&E), Construction (CON)

Justification for Multi-phase Request

Recommendation is for a multi-phase allocation for this Neighborhood Program project given the short duration of the construction phase (3 months) and with the concurrence of the District Supervisor.

5YPP/STRATEGIC PLAN INFORMATION

Type of Project in the Prop L 5YPP/Prop AA Strategic Plan?	New Project
Is requested amount greater than the amount programmed in the relevant 5YPP or Strategic Plan?	Less than or Equal to Programmed Amount
PROP L Amount	\$2,990,855.00

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ENVIRONMENTAL CLEARANCE

Environmental Type:	Categorically Exempt
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PROJECT DELIVERY MILESTONES

Phase	Start		End	
	Quarter	Calendar Year	Quarter	Calendar Year
Planning/Conceptual Engineering (PLAN)				
Environmental Studies (PA&ED)				
Right of Way				
Design Engineering (PS&E)	Jan-Feb-Mar	2025	Oct-Nov-Dec	2025
Advertise Construction	Oct-Nov-Dec	2025		
Start Construction (e.g. Award Contract)	Oct-Nov-Dec	2025		
Operations (OP)				
Open for Use			Oct-Nov-Dec	2025
Project Completion (means last eligible expenditure)			Apr-May-Jun	2026

SCHEDULE DETAILS

Project kickoff: January 2025

Outreach and Community Feedback: February 2025 – July 2025

Design: August 2025 – October 2025

Construction/Implementation: November 2025 - December 2025

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FUNDING PLAN - FOR CURRENT REQUEST

Fund Source	Planned	Programmed	Allocated	Project Total
EP-225: Neighborhood Transportation Program	\$0	\$125,000	\$0	\$125,000
Phases In Current Request Total:	\$0	\$125,000	\$0	\$125,000

COST SUMMARY

Phase	Total Cost	PROP L - Current Request	Source of Cost Estimate
Planning/Conceptual Engineering	\$0		
Environmental Studies	\$0		
Right of Way	\$0		
Design Engineering	\$25,000	\$25,000	Recent project estimates
Construction	\$100,000	\$100,000	Recent project estimates
Operations	\$0		
Total:	\$125,000	\$125,000	

% Complete of Design:	0.0%
As of Date:	07/19/2024
Expected Useful Life:	10 Years

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Prop K/Prop AA Allocation Request Form

MAJOR LINE ITEM BUDGET

SUMMARY BY MAJOR LINE ITEM - DESIGN		
Budget Line Item	Totals	% of phase
1. Total Labor	\$ 20,000	
2. Consultant		
3. Other Direct Costs *	\$ 3,000	
4. Contingency	\$ 2,000	9%
TOTAL PHASE	\$ 25,000	

TOTAL LABOR COST BY AGENCY	
SFMTA	\$ 2,000
SFPW	\$ 23,000
TOTAL	\$ 25,000

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MAJOR LINE ITEM BUDGET

SUMMARY BY MAJOR LINE ITEM (BY AGENCY LABOR BY TASK)					
Budget Line Item	Totals	% of contract	SFPW	SFMTA	Contractor
1. Contract					
Task 1: Traffic Control	\$ 5,000				\$ 5,000
Task 2: Deco Asphalt	\$ 80,000				\$ 80,000
Subtotal	\$ 85,000				\$ 85,000
2. OCS Replacement	\$ -				
3. Construction Management/Support	\$ 12,500	15%	\$ 10,000	\$ 2,500	
4. Other Direct Costs *	\$ -				
5. Contingency	\$ 2,500	3%			\$ 2,500
TOTAL CONSTRUCTION PHASE	\$ 100,000		\$ 10,000	\$ 2,500	\$ 87,500

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SFCTA RECOMMENDATION

Resolution Number:		Resolution Date:	
Total PROP L Requested:	\$125,000	Total PROP L Recommended	\$125,000

SGA Project Number:		Name:	Clement Street & 6th Avenue Intersection Improvements [NTP]
Sponsor:	Department of Public Works	Expiration Date:	06/30/2026
Phase:	Design Engineering	Fundshare:	100.0%

Cash Flow Distribution Schedule by Fiscal Year

Fund Source	FY2024/25	Total
PROP L EP-201	\$25,000	\$25,000

Deliverables

1. Quarterly progress reports shall include % complete of the funded phase, work performed in the prior quarter, work anticipated to be performed in the upcoming quarter, and any issues that may impact schedule, in addition to all other requirements described in the Standard Grant Agreement.
2. With the first quarterly progress report, Sponsor shall provide 2-3 photos of existing conditions.
3. Upon completion, Sponsor shall provide evidence of completion of 100% design (e.g., copy of certifications page, copy of workorder, internal design completion documentation, or similar).

Notes

1. Progress reports will be shared with the District 1 Commissioner.

SGA Project Number:		Name:	Clement Street & 6th Avenue Intersection Improvements [NTP]
Sponsor:	Department of Public Works	Expiration Date:	12/31/2026
Phase:	Construction	Fundshare:	100.0%

Cash Flow Distribution Schedule by Fiscal Year

Fund Source	FY2025/26	Total
PROP L EP-201	\$100,000	\$100,000

Deliverables

1. Quarterly progress reports (QPRs) shall include % complete to date, photos of work being performed, upcoming project milestones (e.g. ground-breaking, ribbon-cutting), and delivery updates including work performed in the prior quarter, work anticipated to be performed in the upcoming quarter, and any issues that may impact delivery, in addition to all other requirements described in the Standard Grant Agreement.

2. Upon completion of the project Sponsor shall provide 2-3 photos of completed work.

Special Conditions

1. The Transportation Authority will not reimburse SFPW for the construction phase until Transportation Authority staff releases the funds (\$100,000) pending receipt of evidence of completion of design (e.g. copy of certifications page or workorder, internal design completion documentation, or similar).

Notes

1. Progress reports will be shared with the District 1 Commissioner.

2. Reminder: All construction signage, project fact sheets, websites and other similar materials shall comply with the attribution requirements established in the Standard Grant Agreement.

Metric	PROP AA	TNC TAX	PROP L
Actual Leveraging - Current Request	No PROP AA	No TNC TAX	0.0%
Actual Leveraging - This Project	No PROP AA	No TNC TAX	0.0%

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EXPENDITURE PLAN SUMMARY

Current PROP L Request:	\$125,000
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1) The requested sales tax and/or vehicle registration fee revenues will be used to supplement and under no circumstance replace existing local revenues used for transportation purposes.

Initials of sponsor staff member verifying the above statement:

VC

CONTACT INFORMATION

	Project Manager	Grants Manager
Name:	Michelle Woo	Victoria Chan
Title:	Streetscape Project Manager	Budget Manager
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