



RESOLUTION AWARDING A THREE-YEAR CONSULTANT CONTRACT, WITH AN OPTION TO EXTEND FOR TWO ADDITIONAL ONE-YEAR PERIODS, TO SMITH, WATT'S AND HARTMANN IN AN AMOUNT NOT TO EXCEED \$135,000 FOR STATE LEGISLATIVE ADVOCACY SERVICES, AND AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE CONTRACT PAYMENT TERMS AND NON-MATERIAL CONTRACT TERMS AND CONDITIONS

WHEREAS, The Transportation Authority contracts with City and County of San Francisco departments and outside firms for certain specialized professional services in areas where factors like costs, work volume or the degree of specialization required would not justify the use of in-house staff; and

WHEREAS, The Transportation Authority is seeking a legislative advocate experienced in transportation legislation and in the state legislative process to monitor and analyze proposed state legislation affecting the Transportation Authority, assist in the development of new legislation, and develop strategies for advancing legislative initiatives beneficial to the Transportation Authority and its programs; and

WHEREAS, The Transportation Authority uses these services to take positions on bills affecting its role as administrator of local transportation sales tax funds, as the Congestion Management Agency for San Francisco, as the San Francisco Program Manager for the Transportation Fund for Clean Air Program, as the administrator of Prop AA vehicle registration fee and as the Treasure Island Mobility Management Agency; and

WHEREAS, The Transportation Authority's current contract with Smith, Watts, and Hartmann for state legislative analysis and advocacy services is in its fifth year and will expire on October 31, 2015; and



WHEREAS, The Transportation Authority's policy is to competitively re-bid professional services contracts after five years; and

WHEREAS, On August 12, 2015, the Transportation Authority issued a Request for Proposals (RFP 15/16-01) for state legislative and advocacy services; and

WHEREAS, By the due date of September 14, 2015, we received one proposal in response to the RFP; and

WHEREAS, The review panel, consisting of Transportation Authority staff, reviewed the proposal based on the qualifications and other criteria detailed in the RFP; and

WHEREAS, Based on the selection panel's evaluation of the proposal, the panel recommended award of the contract to the firm of Smith, Watts and Hartmann; and

WHEREAS, The contract will be for a three-year term, with options to renew for two additional one-year terms at the Transportation Authority's discretion, based on satisfactory performance and annual negotiation of costs; and

WHEREAS, A portion of the first year's activity was included in the Transportation Authority's adopted Fiscal Year 2015/16 budget, and sufficient funds will be included in future budgets to cover the cost of this contract; and

WHEREAS, At its September 30, 2015 meeting, the Citizens Advisory Committee considered and unanimously adopted a motion of support for the staff recommendation; and

WHEREAS, At its October 20, 2015 meeting, the Finance Committee reviewed and unanimously recommended approval of the staff recommendation; now, therefore, be it

RESOLVED, That the Transportation Authority hereby awards a three-year consultant contract, with an option to extend for two additional one-year periods, to Smith, Watts and Hartmann in an amount not to exceed \$135,000 for state legislative advocacy services; and be it further



RESOLVED, That the Executive Director is hereby authorized to negotiate contract payment terms and non-material contract terms and conditions; and be it further

RESOLVED, That for the purposes of this resolution, “non-material” shall mean contract terms and conditions other than provisions related to the overall contract amount, terms of payment, and general scope of services; and be it further

RESOLVED, That notwithstanding the foregoing and any rule or policy of the Transportation Authority to the contrary, the Executive Director is expressly authorized to execute agreements and amendments to agreements that do not cause the total agreement value, as approved herein, to be exceeded and that do not expand the general scope of services.



The foregoing Resolution was approved and adopted by the San Francisco County Transportation Authority at a regularly scheduled meeting thereof, this 27th day of October, 2015, by the following votes:

**Ayes:** Commissioners Breed, Campos, Christensen, Cohen, Farrell, Kim, Tang, Wiener and Yee (9)

**Nays:** (0)

**Absent:** Commissioners Avalos and Mar (2)

Scott Wiener #10/28/15  
Scott Wiener Date  
Chair

ATTEST: Tilly Chang 11/3/15  
Tilly Chang Date  
Executive Director