



RESOLUTION EXECUTING ANNUAL CONTRACT RENEWALS AND OPTIONS FOR VARIOUS ANNUAL PROFESSIONAL SERVICES IN AN AMOUNT NOT TO EXCEED \$1,409,230 AND AUTHORIZING THE EXECUTIVE DIRECTOR TO MODIFY CONTRACT PAYMENT TERMS AND NON-MATERIAL CONTRACT TERMS AND CONDITIONS

WHEREAS, The Transportation Authority annually contracts with City and County of San Francisco departments and outside firms for certain professional support services in areas where factors like cost, work volume, or the degree of specialization required would not justify the use of permanent in-house staff; and

WHEREAS, In order to support its ongoing operations, the Transportation Authority will execute annual professional services contracts with the Office of the City Attorney for general legal counsel for \$100,000, and with the Department of Technology for video production services for Transportation Authority and Treasure Island Mobility Management Agency Board and Committee meetings for \$50,000; and

WHEREAS, In October 2010, through Resolution 11-15, the Transportation Authority awarded three-year consultant contracts, with options to extend for two additional one-year periods, to Nixon Peabody LLP and Squire Patton Boggs LLP, in a combined total amount not to exceed \$400,000 for bond counsel and disclosure counsel services; and

WHEREAS, During Fiscal Year (FY) 2017/18, we anticipate a higher level of effort due to additional bond counsel and disclosure counsel services related to issuance of a proposed \$300 million sales tax revenue bond and a proposal to extend or replace the existing revolving credit loan; and

WHEREAS, The proposed action will exercise the first of two options of the initial contract in an amount not to exceed \$355,000; and



WHEREAS, In August 2015, through Resolution 15-50, the Transportation Authority awarded three-year consultant contracts, with options to extend for two additional one year periods, to Nossaman LLP and Wendel, Rosen, Black & Dean LLP, in an amount not to exceed \$750,000 for general legal counsel services; and

WHEREAS, The proposed action will exercise the first of two options of the initial contract and maintain the annual contract amount of \$250,000; and

WHEREAS, The small staff size of the Transportation Authority does not yet warrant full-time, in-house technical support, so most technical maintenance and support tasks are outsourced to a professional consultant team that comes to the Transportation Authority offices on an as-needed basis; and

WHEREAS, In October 2014, through Resolution 15-11, the Transportation Authority awarded a three-year consultant contract, with two additional one-year extension options, to SPTJ Consulting in an amount not to exceed \$550,000 for computer network and maintenance services; and

WHEREAS, The proposed action will exercise the second of two options of the initial contract and maintain the annual contract amount of \$200,000; and

WHEREAS, The Transportation Authority has regular needs to communicate with the public, the media, policymakers, and key stakeholders in partner agencies, and the private and non-profit sectors on a wide range of agency and project-specific matters; and

WHEREAS, In February 2014, through Resolution 14-54, the Transportation Authority awarded three-year consultant contracts, with options to extend for two additional one-year periods, to Civic Edge Consulting (formerly Barbary Coast Consulting) and Davis & Associates Communications, Inc., in a combined total not to exceed \$525,000, for on-call strategic communications, media and community relations professional services; and



WHEREAS, Since then, the consultant teams have provided development support of an agency-wide communications strategy, ongoing agency-wide external communications, as well as project-specific outreach and communications; and

WHEREAS, For the upcoming year, we forecast continuous need for assistance with strategic communications, media relations and outreach related to various projects; and

WHEREAS, The proposed action will exercise the second of two options of the initial contracts in a combined amount not to exceed \$185,800; and

WHEREAS, In January 2011, through Resolution 11-37, the Transportation Authority awarded a three-year consultant contract, with an option to extend for two additional one-year periods, to KNN Public Finance, Inc. in a total amount not to exceed \$250,000 for financial advisory services; and

WHEREAS, During FY 2017/18, we anticipate a higher level of effort due to additional financial advisory services related to issuance of a proposed \$300 million sales tax revenue bond and a proposal to extend or replace the existing revolving credit loan; and

WHEREAS, The proposed action will exercise the first of two options of the initial contract in an amount not to exceed \$185,000; and

WHEREAS, In June 2015, through Resolution 15-58, the Transportation Authority awarded a three-year consultant contract, with an option to extend for two additional one-year periods, to Vavrinek, Trine, Day & Co., LLP in an amount not to exceed \$300,000 for annual audit services; and

WHEREAS, The proposed action will exercise the first of two options of the initial contract in an amount not to exceed \$83,430; and

WHEREAS, The proposed annual contract renewals for various annual professional services, total to a combined amount not to exceed \$1,409,230, will be funded by a combination of



federal and state grants, funding from other agencies through memoranda of agreement, and Prop K funds; and

WHEREAS, Sufficient funds have been identified for these contracts in the proposed FY 2017/18 budget and work program; and

WHEREAS, At its May 24, 2017 meeting, the Citizens Advisory Committee considered the subject request and unanimously adopted a motion of support for the staff recommendation; now, therefore, be it

RESOLVED, That the Executive Director is hereby authorized to execute annual contract renewals and options for various annual professional services in an amount not to exceed \$1,409,230; and be it further

RESOLVED, That the Executive Director is authorized to modify contract payment terms and non-material contract terms and conditions; and be it further

RESOLVED, That for the purposes of this resolution, “non-material” shall mean contract terms and conditions other than provisions related to the overall contract amount, terms of payment, and general scope of services; and be it further

RESOLVED, That notwithstanding the foregoing and any rule or policy of the Transportation Authority to the contrary, the Executive Director is expressly authorized to execute agreements and agreement amendments that do not cause the total contract value, as approved herein, to be exceeded and that do not expand the general scope of services.



The foregoing Resolution was approved and adopted by the San Francisco County Transportation Authority at a regularly scheduled meeting thereof, this 27th day of June, 2017, by the following votes:

**Ayes:** Commissioners Breed, Cohen, Farrell, Fewer, Kim, Peskin, Ronen, Tang and Yee (9)

**Nays:** (0)

**Absent:** Commissioners Safai and Sheehy (2)

 6-29-17

Aaron Peskin  
Chair

Date

ATTEST:

 6/29/17

Tilly Chang  
Executive Director

Date