



RESOLUTION ALLOCATING \$2,941,939 IN PROP K SALES TAX FUNDS FOR FIVE REQUESTS, WITH CONDITIONS

WHEREAS, The Transportation Authority received five requests for a total of \$2,941,939 in Prop K local transportation sales tax funds, as summarized in Attachments 1 and 2 and detailed in the enclosed allocation request forms; and

WHEREAS, The requests seek funds from the following Prop K Expenditure Plan categories: Facilities–Muni, Bicycle Circulation/Safety and Curb Ramps; and

WHEREAS, As required by the voter-approved Expenditure Plans, the Transportation Authority Board has adopted a Prop K 5-Year Prioritization Program (5YPP) for all of the aforementioned Expenditure Plan programmatic categories; and

WHEREAS, Three of the five requests are consistent with the 5YPPs for their respective categories; and

WHEREAS, The San Francisco Municipal Transportation Agency's (SFMTA's) requests for Upgrade Life and Fire Safety Systems and Valencia Street Bikeway Implementation Plan [NTIP Planning] require 5YPP amendments as detailed in the enclosed allocation request forms; and

WHEREAS, After reviewing the requests, Transportation Authority staff recommended allocating a total of \$2,941,939 in Prop K funds, with conditions, for five projects, as described in Attachment 3 and detailed in the enclosed allocation request forms, which include staff recommendations for Prop K allocation amounts, required deliverables, timely use of funds requirements, special conditions, and Fiscal Year Cash Flow Distribution Schedules; and

WHEREAS, There are sufficient funds in the Capital Expenditures line item of the Transportation Authority's approved Fiscal Year 2017/18 budget to cover the proposed actions; and



WHEREAS, At its October 25, 2017 meeting, the Citizens Advisory Committee was briefed on the subject request and adopted motions of support for the staff recommendation; and

RESOLVED, That the Transportation Authority hereby amends the Facilities–Muni and Bicycle Circulation/Safety 5YPPs, as detailed in the enclosed allocation request forms; and be it further

RESOLVED, That the Transportation Authority hereby allocates \$2,941,939 in Prop K sales tax funds for five requests, with conditions, as summarized in Attachment 3 and detailed in the enclosed allocation request forms; and be it further

RESOLVED, That the Transportation Authority finds the allocation of these funds to be in conformance with the priorities, policies, funding levels, and prioritization methodologies established in the Prop K Expenditure Plan, Strategic Plan, and relevant 5YPPs; and be it further

RESOLVED, That the Transportation Authority hereby authorizes the actual expenditure (cash reimbursement) of funds for these activities to take place subject to the Fiscal Year Cash Flow Distribution Schedules detailed in the enclosed allocation request forms; and be it further

RESOLVED, That the Capital Expenditures line item for subsequent fiscal year annual budgets shall reflect the maximum reimbursement schedule amounts adopted and the Transportation Authority does not guarantee reimbursement levels higher than those adopted; and be it further

RESOLVED, That as a condition of this authorization for expenditure, the Executive Director shall impose such terms and conditions as are necessary for the project sponsors to comply with applicable law and adopted Transportation Authority policies and execute Standard Grant Agreements to that effect; and be it further

RESOLVED, That as a condition of this authorization for expenditure, the project sponsors



shall provide the Transportation Authority with any other information it may request regarding the use of the funds hereby authorized; and be it further

RESOLVED, That the Capital Improvement Program of the Congestion Management Program, the Prop K Strategic Plan and the relevant 5YPPs are hereby amended, as appropriate.

Attachments (4):

1. Summary of Applications Received
2. Project Descriptions
3. Staff Recommendations
4. Prop K Allocation Summary – FY 2017/18

Enclosure:

1. Prop K/AA Allocation Request Forms (5)

**Attachment 1: Summary of Applications Received**

Source	EP Line No./ Category <sup>1</sup>	Project Sponsor <sup>2</sup>	Project Name	Current Prop K Request	Total Cost for Requested Phase(s)	Leveraging		Phase(s) Requested	District(s)
						Expected Leveraging by EP Line <sup>3</sup>	Actual Leveraging by Project Phase(s) <sup>4</sup>		
Prop K	20M	SFMTA	Upgrade Life and Fire Safety Systems	\$ 1,837,137	\$ 3,900,000	90%	53%	Construction	3, 9, 10, 11
Prop K	39	SFMTA	Valencia Street Bikeway Implementation Plan [NTIP Planning]	\$ 145,000	\$ 145,000	28%	0%	Planning	8, 9
Prop K	39	SFMTA	Youth Bicycle Safety Education Classes	\$ 117,243	\$ 117,243	28%	0%	Construction	Citywide
Prop K	39	SFMTA	Bike to Work Day 2018	\$ 38,475	\$ 38,475	28%	0%	Construction	Citywide
Prop K	41	SFPW	Curb Ramps	\$ 804,084	\$ 950,281	45%	15%	Construction	1, 9, 10
<b>TOTAL</b>				<b>\$ 2,941,939</b>	<b>\$ 5,150,999</b>	<b>78%</b>	<b>43%</b>		

Footnotes

<sup>1</sup> "EP Line No./Category" is either the Prop K Expenditure Plan line number referenced in the 2014 Prop K Strategic Plan or the Prop AA Expenditure Plan category referenced in the 2012 Prop AA Strategic Plan, including: Street Repair and Reconstruction (Street), Pedestrian Safety (Ped), and Transit Reliability and Mobility Improvements (Transit).

<sup>2</sup> Acronyms: SFMTA (San Francisco Municipal Transportation Agency), SFPW (San Francisco Public Works).

<sup>3</sup> "Expected Leveraging By EP Line" is calculated by dividing the total non-Prop K funds expected to be available for a given Prop K Expenditure Plan line item (e.g. Pedestrian Circulation and Safety) by the total expected funding for that Prop K Expenditure Plan line item over the 30-year Expenditure Plan period. For example, expected leveraging of 90% indicates that on average non-Prop K funds should cover 90% of the total costs for all projects in that category, and Prop K should cover only 10%.

<sup>4</sup> "Actual Leveraging by Project Phase" is calculated by dividing the total non-Prop K or non-Prop AA funds in the funding plan by the total cost for the requested phase or phases. If the percentage in the "Actual Leveraging" column is lower than in the "Expected Leveraging" column, the request (indicated by yellow highlighting) is leveraging fewer non-Prop K dollars than assumed in the Expenditure Plan. A project that is well leveraged overall may have lower-than-expected leveraging for an individual or partial phase.

**Attachment 2: Brief Project Descriptions <sup>1</sup>**

<b>EP Line No./ Category</b>	<b>Project Sponsor</b>	<b>Project Name</b>	<b>Prop K Funds Requested</b>	<b>Project Description</b>
20M	SFMTA	Upgrade Life and Fire Safety Systems	\$1,837,137	Project will upgrade and/or replace fire alarm systems reaching the end of their useful lives with building code compliant systems at the Curtis R. Green light rail maintenance facility shops and yard, the Curtis R. Green Annex, the Scott Division non-revenue vehicle maintenance facility, the Potrero Division trolleybus maintenance facility, the Flynn Division motor coach maintenance facility, and the Kirkland Division motor coach storage facility. Construction will be complete in Spring 2019.
39	SFMTA	Valencia Street Bikeway Implementation Plan [NTIP Planning]	\$145,000	Commissioner Sheehy has requested this District 8 Neighborhood Transportation Improvement Program (NTIP) Planning project to develop recommendations for upgrading existing bike lanes on Valencia Street between Market Street and Mission Street. The study will conduct analysis and stakeholder outreach to identify issues and constraints for the various segments of the corridor. The resulting implementation plan will include near- and long-term recommendations for each segment of Valencia Street. Potential recommendations include, but are not limited to, protected bike lanes, parking and loading changes, and enforcement needs. The project is expected to be complete by October 2018.
39	SFMTA	Youth Bicycle Safety Education Classes	\$117,243	SFMTA is requesting funds to conduct a series of two-week in-school bicycle safety Physical Education (PE) classes at up to 10 SFUSD middle and high schools and 3 elementary schools during the January - June 2018 semester. The series teaches students how to bike and bike safely on streets. The program also provides training for participating PE teachers to integrate the Bicycle Safety Education programs into their schools' PE curriculum in subsequent school years. A state Active Transportation Program (ATP) grant is funding these classes during the fall 2017 semester. Funding for bicycle education in Fiscal Years 2018/19 - 2020/21 will come from ATP and proposed One Bay Area Grant funds, though additional future Prop K funds may be required to sustain the program at current levels.

**Attachment 2: Brief Project Descriptions <sup>1</sup>**

<b>EP Line No./ Category</b>	<b>Project Sponsor</b>	<b>Project Name</b>	<b>Prop K Funds Requested</b>	<b>Project Description</b>
39	SFMTA	Bike to Work Day 2018	\$38,475	Funds will be used for promotion and event-day services for Bike to Work Day (BTWD) on May 18th, 2018. BTWD is an annual event that promotes cycling as a viable option for commuting to work. These funds will sponsor the San Francisco Bicycle Coalition, which organizes the event. In San Francisco, participation in BTWD continues to increase, with the number of bikes counted during the morning BTWD commute along the Market Street corridor increasing by 30% between 2009 and 2016. The total number of people on bikes active during the “peak commute hour” (8:30AM – 9:30AM) likewise increased by 13.6% from 2015 to 2016. The SFMTA conducts counts before, during, and after BTWD during the peak commute hour and has consistently observed increases in bike commuting rates between the pre- and post-BTWD counts over the years.
41	SFPW	Curb Ramps	\$804,084	Requested funds will be used to construct up to 64 curb ramps throughout the city. Citizens can request curb ramps through the City's 311 customer service line, which provides translators in multiple languages. San Francisco Public Works evaluates and prioritizes curb ramp requests according to Americans with Disabilities Act prioritization criteria. Construction will begin in early 2018 and be complete by early 2019.
<b>TOTAL</b>			<b>\$2,941,939</b>	

<sup>1</sup> See Attachment 1 for footnotes.

Attachment 3: Staff Recommendations <sup>1</sup>

EP Line No./ Category	Project Sponsor	Project Name	Prop K Funds Recommended	Recommendations
20M	SFMTA	Upgrade Life and Fire Safety Systems	\$ 1,837,137	<b>5-Year Prioritization Program (5YPP) Amendment:</b> The recommended allocation is contingent upon a concurrent amendment to the Facilities - Muni 5YPP to add the subject project with \$987,137 in deobligated funds from projects completed under budget, and \$850,000 in funds programmed for the Paint Booth Upgrade project. SFMTA is considering adding the paint booth upgrade work to the scope of the Muni Metro East expansion project, which is currently in the planning phase.
39	SFMTA	Valencia Street Bikeway Implementation Plan [NTIP Planning]	\$ 145,000	<b>5YPP Amendment:</b> The recommended allocation is contingent upon a concurrent Bicycle Circulation and Safety 5YPP amendment. See attached 5YPP amendment for details.
39	SFMTA	Youth Bicycle Safety Education Classes	\$ 117,243	
39	SFMTA	Bike to Work Day 2018	\$ 38,475	
41	SFPW	Curb Ramps	\$ 804,084	
<b>TOTAL \$</b>			<b>2,941,939</b>	

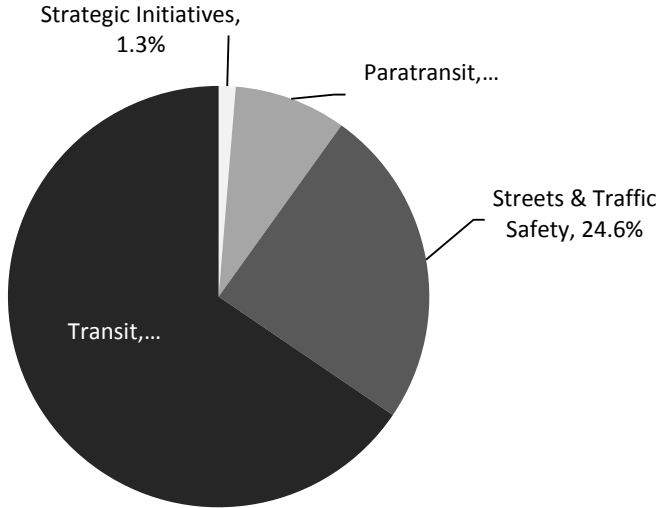
<sup>1</sup> See Attachment 1 for footnotes.

**Attachment 4.  
Prop K Allocation Summary - FY 2017/18**

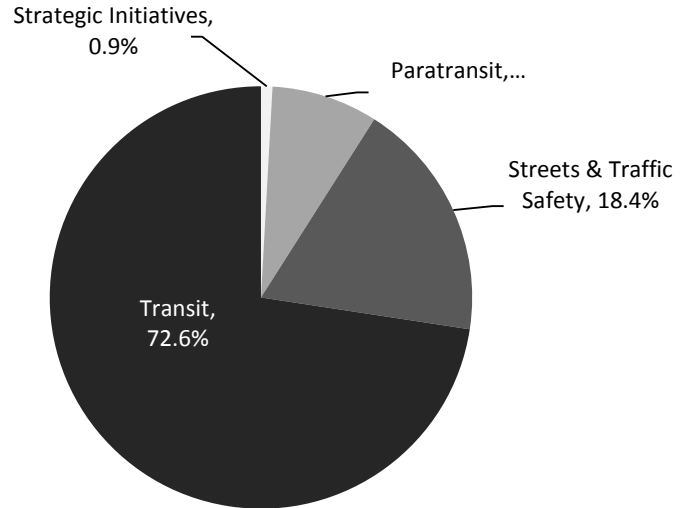
<b>PROP K SALES TAX</b>						
		<b>CASH FLOW</b>				
	<b>Total</b>	<b>FY 2017/18</b>	<b>FY 2018/19</b>	<b>FY 2019/20</b>	<b>FY 2020/21</b>	<b>FY 2021/22</b>
Prior Allocations	\$ 67,419,676	\$ 31,832,566	\$ 34,453,722	\$ 645,389	\$ 97,600	\$ 97,600
Current Request(s)	\$ 2,941,939	\$ 1,062,994	\$ 1,878,945	\$ -	\$ -	\$ -
New Total Allocations	\$ 70,361,615	\$ 32,895,560	\$ 36,332,667	\$ 645,389	\$ 97,600	\$ 97,600

The above table shows maximum annual cash flow for all FY 2017/18 allocations approved to date, along with the current recommended allocation(s).

**Investment Commitments, per Prop K Expenditure Plan**



**Prop K Investments To Date**







# Memorandum

**Date:** November 7, 2017  
**To:** Transportation Authority Board  
**From:** Anna LaForte – Deputy Director for Policy and Programming  
**Subject:** 11/14/2017 Board Meeting: Allocation of \$2,941,939 in Prop K Sales Tax Funds for Five Requests, with Conditions

<p><b>RECOMMENDATION</b>    <input type="checkbox"/> Information    <input checked="" type="checkbox"/> Action</p> <ul style="list-style-type: none"> <li>• Allocate \$2,137,855 in Prop K sales tax funds to the San Francisco Municipal Transportation Agency for four requests:             <ol style="list-style-type: none"> <li>1. Upgrade Life and Fire Safety Systems (\$1,837,137)</li> <li>2. Valencia Street Bikeway Implementation Plan [NTIP Planning] (\$145,000)</li> <li>3. Youth Bicycle Safety Education Classes (\$117,243)</li> <li>4. Bike to Work Day 2018 (\$38,475)</li> </ol> </li> <li>• Allocate \$804,084 in Prop K sales tax funds to San Francisco Public Works for one request:             <ol style="list-style-type: none"> <li>5. Curb Ramps</li> </ol> </li> </ul> <p><b>SUMMARY</b></p> <p>We have received five requests totaling \$2,941,939 in Prop K sales tax funds. Attachment 1 lists the requests, including requested phase(s) and supervisorial district(s) for each project. Attachment 2 provides a brief description of each project. Attachment 3 contains the staff recommendations.</p>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Fund Allocation</li> <li><input checked="" type="checkbox"/> Fund Programming</li> <li><input type="checkbox"/> Policy/Legislation</li> <li><input type="checkbox"/> Plan/Study</li> <li><input type="checkbox"/> Capital Project Oversight/Delivery</li> <li><input type="checkbox"/> Budget/Finance</li> <li><input type="checkbox"/> Contracts</li> <li><input type="checkbox"/> Other:</li> </ul> <hr/>
--	--

**DISCUSSION**

Attachment 1 summarizes the subject allocation requests, including information on proposed leveraging (i.e. stretching Prop K dollars further by matching them with other fund sources) compared with the leveraging assumptions in the Prop K Expenditure Plan. Attachment 2 includes a brief description of each project. A detailed scope, schedule, budget and funding plan for each project is included in the enclosed Allocation Request Forms. Attachment 3 summarizes the staff recommendations for the requests, highlighting special conditions and other items of interest.

**FINANCIAL IMPACT**

The recommended action would allocate \$2,941,939 in Fiscal Year (FY) 2017/18 Prop K sales tax funds. The allocations would be subject to the Fiscal Year Cash Flow Distribution Schedules contained in the enclosed Allocation Request Forms.

Attachment 4 shows the total approved FY 2017/18 allocations and appropriations to date, with associated annual cash flow commitments as well as the recommended allocations and cash flow

## Agenda Item 8

amounts that are the subject of this memorandum.

Sufficient funds are included in the FY 2017/18 budget to accommodate the recommended actions. Furthermore, sufficient funds will be included in future budgets to cover the recommended cash flow distribution for those respective fiscal years.

### **CAC POSITION**

The CAC was briefed on this item at its October 25, 2017 meeting and severed the request for Bike to Work Day 2018. The underlying requests were unanimously approved without objection. The severed request was approved by a 7-2 vote.

### **SUPPLEMENTAL MATERIALS**

Attachment 1 – Summary of Applications Received

Attachment 2 – Project Descriptions

Attachment 3 – Staff Recommendations

Attachment 4 – Prop K/AA Allocation Summaries – FY 2017/18

Enclosure – Prop K/AA Allocation Request Forms (5)