



AGENDA

CITIZENS ADVISORY COMMITTEE Meeting Notice

Date: 6:00 p.m., Wednesday, April 23, 2014

Location: 1455 Market Street, 22nd Floor

Members: Glenn Davis (Chair), Christopher Waddling (Vice Chair), Myla Ablog, Brian Larkin, John Larson, Angela Minkin, Eric Rutledge, Jacqueline Sachs, Peter Tannen and Wells Whitney

6:00 1. **Committee Meeting Call to Order**

6:07 2. **Chair's Report – INFORMATION**

6:10 **Consent Calendar**

3. **Approve the Minutes of the March 26, 2014 Meeting – ACTION***

4. **Citizens Advisory Committee Appointment – INFORMATION**

The Plans and Programs Committee will consider recommending appointment of two members to the Citizens Advisory Committee (CAC) at its May 13 meeting. Neither staff nor CAC members make recommendations regarding CAC appointments. One of the vacancies will be the result of the upcoming term expiration of Angela Minkin. Ms. Minkin is seeking reappointment. CAC applications can be obtained at the Transportation Authority's website at www.sfcta.org/cac or by calling 415.522.4800. **This is an information item.**

5. **State and Federal Legislative Overview and Update – INFORMATION***

To inform state advocacy efforts, the Transportation Authority tracks pending state legislation and presents a matrix of transportation-related bills to the Finance Committee each month, providing a summary of each bill and its status, and offering the opportunity to take formal positions on proposed legislation. The attached state legislative matrix was recommended by the Finance Committee to the Board for approval at its April 22, 2014 meeting. In response to a request from the CAC for additional background information on the California state legislative process, including the steps necessary for a bill to become law, the packet includes two informative guides to the California legislative process: a summary diagram and a text overview. **This is an information item.**

6. **Internal Accounting Report and Investment Report for the Nine Months Ending March 31, 2014 – INFORMATION***

The Transportation Authority's Fiscal Policy directs staff to give a quarterly report of expenditures including a comparison to the approved budget. The Transportation Authority's Investment Policy directs that a review of portfolio compliance be presented along with the quarterly report. **The Internal Accounting Report for the nine months ending March 31, 2014, is presented as an information item.**

End of Consent Calendar

6:15 7. Adopt a Motion of Support for the Adoption of the Proposed Fiscal Year 2014/15 Annual Budget and Work Program and Amendment of the Prop K Strategic Plan – ACTION*

Pursuant to State statutes (PUC Code Sections 131000 et seq.) and the Transportation Authority's Fiscal Policy, the Transportation Authority Board must adopt an annual budget for the following fiscal year by June 30. The proposed Fiscal Year (FY) 2014/15 Annual Budget includes projections of sales tax revenues; federal, state and regional grants; investment income for the fiscal period; and projections of operating and administrative costs, capital expenditures, and associated financing costs. The proposed FY 2014/15 Annual Budget also includes a description of the Transportation Authority's proposed Work Program for the coming fiscal year. Total revenues are projected to be \$154.8 million, including \$91.8 million in sales tax revenues. Total expenditures are projected to be \$225.4 million. Capital project expenditures are projected to be \$214.5 million or about 95.1% of total expenditures. The final proposed FY 2014/15 Annual Budget and Work Program will be presented to the Finance Committee and Transportation Authority Board in May. A public hearing will precede consideration of the FY 2014/15 Annual Budget and Work Program at the Transportation Authority Board's May meeting. **We are seeking a motion of support for the proposed FY 2014/15 Annual Budget and Work Program and amendment of the Prop K Strategic Plan.**

6:35 8. Adopt a Motion of Support to Approve the Fiscal Year 2014/2015 Transportation Fund for Clean Air Program of Projects – ACTION*

The Transportation Fund for Clean Air (TFCA) Program was established to fund the most effective transportation projects that achieve emission reductions from motor vehicles in accordance with the Bay Area Air Quality Management District's (Air District's) Clean Air Plan. Funds are generated from a \$4 surcharge on the vehicle registration fee collected by the Department of Motor Vehicles. As the San Francisco TFCA County Program Manager, the Transportation Authority annually develops the Program of Projects for the TFCA Program Manager funds. On January 31, 2014, we issued the call for Fiscal Year 2014/2015 TFCA applications to San Francisco project sponsors. We received eight project applications by the March 31, 2014 deadline, requesting \$1,045,409 in TFCA funds compared to \$1,046,239 in available funds. We reviewed the projects for eligibility, then evaluated eligible projects following the Board-adopted local expenditure criteria which includes project type (e.g., first priority to zero emission projects), cost effectiveness of emissions reduced, program diversity, project readiness, and other considerations (e.g., a sponsor's track record for delivering prior TFCA projects). Based on this review, we are recommending fully funding all eight projects shown in Attachment 3, which include three bicycle parking projects, two transportation demand management projects, two clean vehicle incentive projects, and one arterial management/traffic calming project. We are recommending an increase to the budget for the Department of the Environment's Emergency Ride Home Program to fund additional trips and fully program all available funds. **We are seeking a motion of support to approve the Fiscal Year 2014/15 TFCA Program of Projects.**

6:50 9. Adopt a Motion of Support for Approval of the Strategic Analysis Report on Local and Regional Bike Sharing Organizational Models – ACTION*

At the September 10, 2013 meeting of the Transportation Authority Board, Chair Avalos requested that we initiate a strategic analysis report (SAR) to investigate possible governance structures of a regional bike sharing program beyond the current Bay Area Bike Share pilot, which opened to the public on August 29, 2013. In November, the Transportation Authority Board approved the scope of work for the SAR. The purpose of this study is to examine the strengths and tradeoffs of various organizational models for the expansion of bike sharing in San Francisco and throughout the Bay Area region

so that San Francisco can best achieve its goals for this emerging mode of transportation. As called for in the Transportation Authority's adopted procedures governing the development of SARs, we first brought the draft SAR to the March 18, 2014 meeting of the Plans and Programs Committee where Chair Avalos sits as an ex-officio member and are now bringing the final SAR through the standard Board process for approval. Since November 2013, we have conducted numerous interviews with practitioners, local stakeholders, and other researchers and have received a number of comments since the March release of the initial draft SAR. At the same time, the Metropolitan Transportation Commission and the Bay Area Air Quality Management District conducted planning and outreach to guide the next phase of the Bay Area Bike Share pilot, culminating with the release of a proposed expansion plan in April 2014. The regional proposal was informed by, and is mostly consistent with, the findings of this SAR. **We are seeking a motion of support for approval of the SAR on Local and Regional Bike Sharing Organizational Models.**

7:05 10. Adopt a Motion of Support for Allocation of \$456,707 in Prop K Funds, with Conditions, and \$825,000 in Prop AA Funds, with Conditions, for Five Requests, Subject to the Attached Fiscal Year Cash Flow Distribution Schedules, and Amendment of the Relevant 5-Year Prioritization Programs – ACTION*

As summarized in Attachments 1 and 2, we have received five requests from the San Francisco Municipal Transportation Agency (SFMTA) totaling \$456,707 in Prop K funds and \$825,000 in Prop AA funds for safety-related projects. The SFMTA is requesting \$158,000 in Prop K and \$825,000 in Prop AA funds for the Franklin and Divisadero Signal Upgrades project, which includes the design of traffic signal improvements at 9 intersections along Franklin Street, new pedestrian countdown signals at 19 locations along Franklin Street and 3 locations along Divisadero Street, and accessible pedestrian signals at 5 intersections along Franklin Street. The SFMTA is also requesting \$21,707 in Prop K funds to plan for pedestrian safety improvements and construct early implementation projects in the vicinity of Cesar Chavez Elementary School; \$54,000 for the construction of three pedestrian refuge islands at uncontrolled intersections; and \$180,000 for planning and environmental work to refine the preferred design options identified in the Eastern Neighborhood Transportation Implementation Planning Study for 7th and 8th Streets between Market and Harrison Streets. Finally, the SFMTA is requesting \$43,000 in Prop K funds to fund traffic surveys and bicycle screenlines (manual counts during peak hour volumes) to measure changes resulting from bicycle and pedestrian projects. **We are seeking a motion of support for allocation of \$456,707 in Prop K funds, with conditions, and \$825,000 in Prop AA funds, with conditions, for five requests, subject to the attached Fiscal Year Cash Flow Distribution Schedules and amendment of the relevant 5-Year Prioritization Programs.**

7:15 11. Update of the 2014 Prop K Strategic Plan and 5-Year Prioritization Programs – INFORMATION

The Prop K Strategic Plan is the financial tool that guides the timing and allocation of Prop K revenues over the 30-year Expenditure Plan period, reconciling the timing of expected Prop K revenues with the schedule for when project sponsors need those revenues in order to deliver projects, and setting policy for the administration of the program to ensure prudent stewardship of the funds. In July 2013, the Transportation Authority Board adopted the 2013 Strategic Plan Baseline, which incorporated actual revenues and expenditures, as well as updated revenue projections and other Strategic Plan financial model assumptions, in anticipation of the 2014 Strategic Plan and 5-Year Prioritization Programs (5YPPs). At the Citizens Advisory Committee (CAC) meeting we will present draft prioritization criteria for all Prop K 5YPPs. We have been working closely with project sponsors to develop criteria that reflect the CAC's requests to prioritize safety and community input highly, and provide a more consistent, easier to understand and transparent prioritization process. We will also share with the CAC a sample of the key elements of nearly completed 5YPPs, namely scoring matrices, proposed projects to be funded in the next five years, and project information forms.

Depending upon when we receive complete 5YPP information from project sponsors, we plan to bring final draft 5YPPs and the Strategic Plan update to the CAC for action in May, allowing Board approval in June. Fiscal Year 14/15 allocations can begin once the 2014 5YPPs are adopted by the Board. **We are seeking input and guidance from the CAC. This is an information item.**

7:35 12. Quint-Jerrold Connector Road and Quint Street Bridge Update – INFORMATION*

In July 2013, the Transportation Authority Board selected a berm design to replace the existing rail bridge over Quint Street in order to facilitate a potential future Oakdale Station. Because the berm project would vacate the portion of Quint Street beneath the rail tracks, the city has been coordinating closely with Caltrain to design a new Quint-Jerrold Connector Road and schedule construction of the two projects to minimize temporary loss of access through the area. The initial schedule involved constructing the road before constructing the berm. On April 3, 2014, Caltrain staff presented to the Peninsula Corridor Joint Powers Board evidence of deterioration in the Quint Street Bridge that requires emergency treatment. As a result, Caltrain has stated that it is imperative that the Quint Street Bridge be replaced as soon as possible. The Transportation Authority, in close collaboration with the City, has been leading conceptual engineering and environmental clearance for the new Quint-Jerrold Connector Road. Construction of the berm first will require closure of Quint Street for up to 14 months. We have scheduled upcoming presentations to various community groups to provide updates on the bridge condition, the status and schedules of the berm and road projects, the street vacation process, and our refinement of strategies to maximize local and disadvantaged hiring and contracting. **We are seeking input and guidance from the Citizens Advisory Committee. This is an information item.**

7:45 13. Introduction of New Business – INFORMATION

7:50 14. Public Comment

8:00 15. Adjournment

* Additional materials

Next Regular Meeting: May 28, 2014

CAC MEMBERS WHO ARE UNABLE TO ATTEND SHOULD CONTACT THE CLERK OF THE AUTHORITY AT (415) 522-4831

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The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 6, 9, 9L, 14, 14L, 21, 47, 49, 71, 71L, and 90. For more information about MUNI accessible services, call (415) 701-4485.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on 11th Street.

In order to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at all public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the Authority accommodate these individuals.

If any materials related to an item on this agenda have been distributed to the Citizens Advisory Committee after distribution of the agenda packet, those materials are available for public inspection at the San Francisco County Transportation Authority at 1455 Market Street, Floor 22, San Francisco, CA 94103, during normal office hours.

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site <http://www.sfethics.org/>.