



# DRAFT MINUTES

## PERSONNEL COMMITTEE

Wednesday, November 4, 2015

### 1. Roll Call

Chair Avalos called the meeting to order at 2:27 p.m.

**Present at Roll Call:** Commissioners Avalos, Tang and Wiener (3)

### 2. Approve the Minutes of the December 2, 2014 Meeting – ACTION

There was no public comment.

The Minutes were approved without objection by the following vote:

Ayes: Commissioners Avalos, Tang and Wiener (3)

### 3. Recommend Adoption of a New Program Analyst Job Classification and Reclassifying Two Positions – ACTION

Cynthia Fong, Deputy Director for Finance and Administration, presented the item per the staff memorandum.

There was no public comment.

The item was approved without objection by the following vote:

Ayes: Commissioners Avalos, Tang and Wiener (3)

### 4. Recommend Adoption of the Revised Salary Structure for Selected Job Classifications – ACTION

Cynthia Fong, Deputy Director for Finance and Administration, presented the item per the staff memorandum.

There was no public comment.

The item was approved without objection by the following vote:

Ayes: Commissioners Avalos, Tang and Wiener (3)

### 5. Introduction of New Items – INFORMATION

There was no public comment.

### 6. Public Comment

There was no public comment.

### 7. Adjournment

The meeting was adjourned at 2:38 p.m.