



DRAFT MINUTES

PERSONNEL COMMITTEE

Wednesday, November 30, 2016

1. Roll Call

Vice Chair Tang called the meeting to order at 3:17 p.m.

Present at Roll Call: Commissioners Mar and Tang (2)

Absent at Roll Call: Commissioner Wiener (entered during Item 3) (1)

2. Approve the Minutes of the December 4, 2015 Meeting – ACTION

There was no public comment.

The minutes were approved without objection by the following vote:

Ayes: Commissioners Avalos, Tang and Wiener (3)

3. Recommend Adoption of the Proposed Agency Reorganization Plan and Job Classifications – ACTION

Cynthia Fong, Deputy Director for Finance and Administration, introduced the item and Eric Cordoba, Deputy Director for Capital Projects, presented the item.

There was no public comment.

The item was approved without objection by the following vote:

Ayes: Commissioners Mar, Tang and Wiener (3)

Chair Wiener called Items 4 and 5 together.

4. [CLOSED SESSION] Public Employee Performance Evaluation and Approval of the Executive Director's Performance Objectives for 2017 – ACTION

5. Recommend Amending the Existing Employment Agreement and Annual Compensation for the Executive Director for 2017 – ACTION

Tilly Chang, Executive Director, presented Item 4 per the staff memorandum.

Commissioner Tang asked for an update on the Geary Bus Rapid Transit (BRT) project. Director Chang replied that the project was nearing completion but that previously the goal had been to bring approval of the project to the Board in the fall. She said that the Transportation Authority had relied on guidance from the Federal Transit Administration (FTA) to document the Transportation Authority's response to public comments on the draft environmental document for the project, and that over the past year the Transportation Authority had addressed issues identified in the public comments. She said that the FTA had originally recommended using an errata format to document the comments which allowed using the draft document as a basis to responding to the comments, but that the FTA recently reassessed the guidance and gave alternate advice, instead requesting full documentation of communications with the community and ultimate outcomes achieved. Director Chang said that many of the issues raised in the public

comments were resolved such as the Webster Street Bridge in the Japantown Fillmore area, retained bus stops near Spruce Street, and minimized parking loss in front of local businesses. She said that the FTA and City Attorney's Office also advised the Transportation Authority to split the environmental document into two documents, so that the Environmental Impact Report (EIR) would be sent to the Board for local approval, which would provide additional time to respond to the FTA's Executive Informational System (EIS) document on a separate track.

Commissioner Mar asked which body would certify the EIR for the Geary BRT project. Director Chang replied that the Transportation Authority Board would consider certifying the EIR in early 2017. She said the EIR would be consistent with the content in the EIS, but that splitting the documents would provide more time to adhere to the formatting requirements.

Chair Wiener called the Closed Session to order.

Chair Wiener reconvened the meeting in Open Session follow discussion. He reported that the Committee had rated Director Chang's performance for 2016 as Exceptionally Good, and noted that the Committee was between ratings of Exceptionally Good and Outstanding. Chair Wiener also reported that the Committee had decided to increase Director Chang's salary for 2017 by 4.5%.

Director Chang thanked the Committee for their recommendation, support, and guidance throughout the past year. She said that it had been an honor to lead the Transportation Authority and noted that the support of the Board was meaningful to staff.

There was no public comment.

Items 4 and 5 were approved without objection by the following vote:

Ayes: Commissioners Mar, Tang and Wiener (3)

6. Introduction of New Items – INFORMATION

There was no new items introduced.

7. Public Comment

There was no public comment.

8. Adjournment

The meeting was adjourned at 4:48 p.m.