



AGENDA

PLANS AND PROGRAMS COMMITTEE Meeting Notice

Date: 10:30 a.m., Tuesday, May 13, 2014
Location: Room 263, City Hall
Commissioners: Commissioners Mar (Chair), Kim (Vice Chair), Breed, Campos, Yee and Avalos (Ex Officio)

CLERK: Erika Cheng

1. **Roll Call**
2. **Citizens Advisory Committee Report – INFORMATION***

Consent Calendar

3. **Approve the Minutes of the April 15, 2014 Meeting – ACTION***
4. **Recommend Approval of the Fiscal Year 2014/2015 Transportation Fund for Clean Air Program of Projects – ACTION***

The Transportation Fund for Clean Air (TFCA) Program was established to fund the most effective transportation projects that achieve emission reductions from motor vehicles in accordance with the Bay Area Air Quality Management District's (Air District's) Clean Air Plan. Funds are generated from a \$4 surcharge on the vehicle registration fee collected by the Department of Motor Vehicles. As the San Francisco TFCA County Program Manager, the Transportation Authority annually develops the Program of Projects for the TFCA Program Manager funds. On January 31, 2014, we issued the call for Fiscal Year 2014/2015 TFCA applications to San Francisco project sponsors. We received eight project applications by the March 31, 2014 deadline, requesting \$1,045,409 in TFCA funds compared to \$1,046,239 in available funds. We reviewed the projects for eligibility, then evaluated eligible projects following the Board-adopted local expenditure criteria which includes project type (e.g., first priority to zero emission projects), cost effectiveness of emissions reduced, program diversity, project readiness, and other considerations (e.g., a sponsor's track record for delivering prior TFCA projects). Based on this review, we are recommending fully funding all eight projects shown in Attachment 3, which include three bicycle parking projects, two transportation demand management projects, two clean vehicle incentive projects, and one arterial management/traffic calming project. We are recommending a minor increase to the budget for the Department of the Environment's Emergency Ride Home Program to fully program all available funds. **We are seeking a recommendation to approve the Fiscal Year 2014/15 TFCA Program of Projects.**

5. **Progress Report on Performance Audit of the San Francisco Municipal Transportation Agency – INFORMATION**

At the April Plans and Programs Committee meeting, Commissioner Campos asked for a progress report on the San Francisco Municipal Transportation Agency's (SFMTA's) implementation of the recommendations included in the Limited Scope Performance Audit of the SFMTA that was commissioned jointly by the Board of Supervisors and the Transportation Authority Board in late 2010. The final report, which was prepared by

CGR Management Consultants LLC, was presented to the Transportation Authority Board on November 15, 2011. The purpose of the audit was to help the SFMTA to better assess its effectiveness in achieving agency objectives in its capital programs for transit vehicles, systems, and facilities. The report identified 19 recommendations which were grouped into the following areas: staff organization and responsibilities; capital program management processes; and financial planning and control. We have been following up with SFMTA staff on this request and propose scheduling the progress report for the June 17 Plans and Programs Committee meeting. **This is an information item.**

End of Consent Calendar

6. **Recommend Appointment of Two Members to the Citizens Advisory Committee – ACTION***

The Transportation Authority has an eleven-member Citizens Advisory Committee (CAC). CAC members serve two-year terms. Per the Transportation Authority's Administrative Code, the Plans and Programs Committee recommends and the Transportation Authority Board appoints individuals to fill any CAC vacancies. Neither Transportation Authority staff nor the CAC make any recommendations on CAC appointments, but we maintain an up-to-date database of applications for CAC membership. A chart with information about current CAC members is attached, showing ethnicity, gender, neighborhood of residence, and affiliation. There are two vacancies on the CAC requiring committee action. One of the vacancies is the result of the upcoming term expiration of Angela Minkin. Ms. Minkin is seeking reappointment. **We are seeking a recommendation to appoint two members to the CAC.**

7. **Recommend Appointment of One Member to the Geneva-Harney Bus Rapid Transit Community Advisory Committee – ACTION***

The Transportation Authority Board approved a structure for the eleven-member Geneva-Harney Bus Rapid Transit (BRT) Community Advisory Committee (GHCAC) in July 2013, with an amendment in October 2013 to add one At-Large seat each from San Francisco and San Mateo counties. The revised structure includes five members to be appointed by the City/County Association of Governments of San Mateo County and eight members appointed by the Transportation Authority, for a total 13-member committee. Staff provides information on applicants but does not make recommendations on these appointments. The Transportation Authority Board made appointments filling its eight seats. Since that time, the GHCAC member representing Oceanview, Merced, and Ingleside (OMI) submitted his resignation due to a conflict of interest arising from a newly accepted employment opportunity. We re-opened recruitment, reaching out to community groups and residents. As shown in Attachment 2, we have received applications from two candidates for the OMI seat. **We are seeking a recommendation to appoint one member to the GHCAC.**

8. **Recommend Approval of the Strategic Analysis Report on Local and Regional Bike Sharing Organizational Models – ACTION***

At the September 10, 2013 meeting of the Transportation Authority Board, Chair Avalos requested that we initiate a strategic analysis report (SAR) to investigate possible governance structures of a regional bike sharing program beyond the current Bay Area Bike Share pilot, which opened to the public on August 29, 2013. In November, the Board approved the scope of work for the SAR. The purpose of this study is to examine the strengths and tradeoffs of various organizational models for the expansion of bike sharing in San Francisco and throughout the Bay Area region so that San Francisco can best achieve its goals for this emerging mode of transportation. As called for in the Transportation Authority's adopted procedures governing the development of SARs, we first brought the draft SAR to the March 18, 2014 meeting of the Plans and Programs Committee, on which Chair Avalos sits as an ex-officio member, and are now bringing the final SAR through the standard Board process for approval. Since November 2013, we have conducted numerous interviews with practitioners, local stakeholders, and other researchers and have received a number of comments since the March release of the initial draft SAR. At the same time, the Metropolitan Transportation Commission and the Bay Area Air Quality Management District conducted planning and outreach to guide the next phase of the Bay Area Bike Share pilot, culminating with the release of a proposed expansion plan in April 2014. The regional proposal was informed by, and is mostly consistent with, the findings of this SAR. **We are seeking a recommendation to approve the SAR on Local and Regional Bike Sharing Organizational Models.**

9. **Recommend Allocation of \$456,707 in Prop K Funds, with Conditions, and \$825,000**

in Prop AA Funds, with Conditions, for Five Requests, Subject to the Attached Fiscal Year Cash Flow Distribution Schedules, and Amendment of the Relevant 5-Year Prioritization Programs – ACTION*

As summarized in Attachments 1 and 2, we have received five requests from the San Francisco Municipal Transportation Agency (SFMTA) totaling \$456,707 in Prop K funds and \$825,000 in Prop AA funds for safety-related projects. The SFMTA is requesting \$158,000 in Prop K and \$825,000 in Prop AA funds for the Franklin and Divisadero Signal Upgrades project, which includes the design of traffic signal improvements at 9 intersections along Franklin Street, new pedestrian countdown signals at 19 locations along Franklin Street and 3 locations along Divisadero Street, and accessible pedestrian signals at 5 intersections along Franklin Street. The SFMTA is also requesting \$21,707 in Prop K funds to plan for pedestrian safety improvements and construct early implementation projects in the vicinity of Cesar Chavez Elementary School; \$54,000 for the construction of three pedestrian refuge islands at uncontrolled intersections; and \$180,000 for planning and environmental work to refine the preferred design options identified in the Eastern Neighborhood Transportation Implementation Planning Study for 7th and 8th Streets between Market and Harrison Streets. Finally, the SFMTA is requesting \$43,000 in Prop K funds to fund traffic surveys and bicycle screenlines (manual counts during peak hour volumes) to measure changes resulting from bicycle and pedestrian projects. **We are seeking a recommendation to approve the allocation of \$456,707 in Prop K funds, with conditions, and \$825,000 in Prop AA funds, with conditions, for five requests, subject to the attached Fiscal Year Cash Flow Distribution Schedules and amendment of the relevant 5-Year Prioritization Programs.**

10. Introduction of New Items – INFORMATION

11. Public Comment

12. Adjournment

* Additional materials

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